

## **ANNUAL GENERAL MEETING**

Minutes of the Annual General Meeting of the Company held at the Holiday Inn, 500 Saxon Gate West, Central Milton Keynes, Buckinghamshire, MK9 2HQ, on Saturday 12th July 2014, commencing at 2.00pm

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### **1 PRESENT**

Notes: (1) Members of the Company entitled to vote are recorded in Minutes 1.1.1, 1.1.2 and 1.1.3

### **1.1 VOTING MEMBERS OF THE COMPANY** (including present by Proxy)

#### **1.1.1 INDIVIDUAL COMPANY MEMBERS**

Mrs S Deaton (Chairman, Director), Ms S Hughes (Deputy Chairman, Director), K Thomas (Treasurer, Director), S Griew (Director), P Huggon (Director) A Nixon (Director), TV Purcell (Director), Ms K Skeggs (Director), MGR Smith (Director), Mrs S Sutcliffe (Director), A L Tazartes (Director), C Wilson (Director),

#### **1.1.2 COUNTY REPRESENTATIVE COMPANY MEMBERS**

Mrs VJ Murdoch (Bedfordshire), CG Dyke (Berkshire), RR Washington (Buckinghamshire), Mrs KM Tonge MBE (Cheshire), AE Ransome OBE (Cleveland), Mrs DM Jermyn (Cornwall), LA Chatwin (Derbyshire), CP Goulding (Devonshire), L Whittaker (Dorset), GM Wilson (Durham), BR Granger (Essex), LJ Smith (Gloucestershire), DB Turner (Hampshire), HS Jutle (Herefordshire), GGE Sanders (Leicestershire), M Close (Middlesex), RR Drew (Norfolk), RS Barr (Northamptonshire), M Allsop (Nottinghamshire), N Hurford (Oxfordshire), JM Burtenshaw (Somerset), D Sherratt (Staffordshire), PF Fordham (Suffolk), Miss M Fraser (Surrey), JA Skinner (Sussex), EJ Williams (Warwickshire), MG Clark (Worcestershire), RB Hudson (Yorkshire)

#### **1.1.3 LEAGUE REPRESENTATIVE COMPANY MEMBERS**

Mrs B L Hughes (Birmingham), BM Scott-Johns (Bournemouth by proxy DB Turner), A Powell (Bristol), Miss C Homewood (Bromley), Mrs V Parkes (Cambridge), JK Ferguson (Cheltenham), JM Barnes (Cheshunt), DE Hildreth (Cleveland Summer by proxy AE Ransome OBE), Mrs D Macfarlane (Coventry), JR Cowell (Derby), CA Harper (Croydon by proxy Miss M Fraser), Mrs LA Reid (Evesham), Ms EJ Kirby (Gloucester), K Bennett (Halton by proxy Mrs KM Tonge MBE), DW Hutchinson (Hartlepool by proxy AE Ransome OBE), Mrs E Shaler (Hinckley), Mrs BJ Hudson (Hull), M Edwards (Kidderminster proxy by C Dangerfield), MC Macfarlane (Leamington Spa), DW Davies (Liverpool), Mrs CM Palmer (Malvern), Ms B Stephenson (Middlesbrough by proxy AE Ransome OBE), HFC Webb (North Middlesex), G Powell (Northampton), A Drapkin (Northumbria), R Whittaker (Nuneaton), GP Whyman (Ormesby Junior by proxy AE Ransome OBE), J Birkin (Oxford), AP McTiernan (Reading), B Rimmer (Retford), S Wainwright (Sheffield), BP Lamerton (Southampton), KA Field (Southend), WM Ellison (Stockton by proxy AE Ransome OBE), J Bunn (Stroud by proxy LJ Smith), DW Bissett (Sunderland by proxy GM Wilson), B Watkins (Tamworth), DD Goulden (Warrington),

**1.2 PRESIDENT**

Mrs DM Stannard

**1.3 VICE-PRESIDENTS**

M Allsop, J Arnold MBE, PR Bradley, JM Burtenshaw, PA Charters, S Clarke, M Close, Mrs S Deaton, A Drapkin, BR Granger, R Hudson, Mrs DM Jermyn, BP Lamerton, Mrs C Lewis, MC Macfarlane, Mrs E Shaler, RH Sinclair, MGR Smith, Mrs KM Tonge MBE, GE Tyler, C Villiers, RR Washington, Mrs JL Watts JP, S Welch, GM Wilson

**1.4 HONORARY LIFE MEMBERS**

LA Chatwin, MG Clark, CJ Clemett, MR Holt, A Murdoch , AE Ransome OBE, LJ Smith, Mrs DM Stannard, HJ Webb, DA Young,

**1.5 OTHERS**

D Berriman (Ex Headquarters Staff), R Canwell (Norfolk General Secretary), A Catt (Sussex County TTA), Mrs P Chatwin, B Davison (Regional Chairman), N Houghton (Chesterfield TTL), Ms J Johnson (Essex County TTA), Mrs K Matthews, K Matthews, J Palmer (Teller), M Payne, Mrs S Pickering (Regional Chairman), Mrs J Ransome, Mrs J Sands (Ex Headquarters Staff), Mrs C Seward, Mrs M Shearwood (Worcestershire County General Secretary), D Sidaway, B Spicer, T Vincent, Mrs KM Tonge MBE, Mrs D Webb (Committee Member), N Webster, G Wood (British League Committee), Mrs C Williams

**1.6 ORGANISATIONS IN GOOD STANDING**

English Schools' Table Tennis Association (J Arnold MBE), British Universities Colleges Sports (MGR Smith)

**1.7 STAFF**

Mrs S Sutcliffe (Chief Executive), RH Sinclair (Executive Assistant/General Secretary), Ms M Wrighting (Receptionist/Office Administrator/Minute Taker), J Bruck (Head of Operations), Ms G Cronin (Head of Marketing and Communications), Ms E St John (Head of Development), Ms A Robinson (Competitions and Events Manager)

**2 OPENING OF THE MEETING**

2.1 Mrs S Deaton (Chairman) took the chair and welcomed all present.

2.2 A two minutes silence was held in memory of Johnny Leach MBE, Andy Seward and other members of Table Tennis England who have passed away over the last year.

**3 REPORT OF STANDING ORDERS COMMITTEE (7618/1/DLH)**

3.1 Mrs JL Watts (on behalf of Standing Orders Committee), referred to 7618/1/DLH dated 2<sup>nd</sup> June 2014 and explained the importance of standing orders 3 & 4.

3.2 Acceptance of the report by the Standing Orders Committee was proposed by Mrs JL Watts (Standing Orders Committee) and seconded by Mrs KM Tonge MBE (Cheshire).

**4 ADOPTION OF STANDING ORDERS (7619/1/RHS)**

- 4.1 Members agreed to the Adoption of Standing Orders. This was proposed by MR Holt (Honorary Life Member) and seconded by JM Burtenshaw (Vice President)

**5 APPOINTMENT OF TELLERS**

- 5.1 It was proposed by MG Clark (Worcestershire), seconded by JM Burtenshaw, and agreed that J Palmer (Malvern) and Mrs C Palmer (Malvern) be appointed Tellers for the meeting. The Tellers were reminded before appointment that Tellers could not vote or take part in debate.

**6 APOLOGIES FOR ABSENCE**

- 6.1 Honorary Life Members: L Landry, RC Scruton, JM Wright  
6.2 Vice-Presidents: J Blackband, J Freeman, C Hyland, Mrs DM Nightingale, D Tyler,  
6.3 National Councillors: DL Hockney (Avon TTA), N Le Milliere (Kent TTA), K Muhr (Deputy (Kent TTA)), J Donnelly (Northumberland TTA), R Loxley (South Yorkshire TTA)  
6.4 Local Leagues: B Leach (Bromsgrove TTL), B Spencer (Chiltern TTL), G Earle (Colchester TTL), D Davies (Liverpool TTL), C Tai (Luton TTL), Mrs S Felstead (North Herts TTL), D Bissett (Sunderland TTL),  
6.5 County Associations: Mrs E Preat (Isle of Wight TTA)

**7. DECLARATION OF BUSINESS INTERESTS**

- 7.1 Mrs S Deaton (Chairman) asked all persons if they had any interests they would like to declare.  
7.2 C Dangerfield declared a business interest as a director of TableTennis365

**8 MINUTES OF ANNUAL GENERAL MEETING HELD 13<sup>TH</sup> JULY 2013 (7436/1/RHS)**

- 8.1 Approval of document 7436/1/RHS was proposed by Mrs KM Tonge MBE (Cheshire), and seconded by S Clarke (Lancashire). Members agreed.

**9 MATTERS ARISING**

- 9.1 There were no matters arising.

**10 MINUTES OF EXTRAORDINARY GENERAL MEETING HELD 12<sup>TH</sup> APRIL 2014 (7601/1/RHS)**

- 10.1 Approval of document 7601/1/RHS was proposed by LA Chatwin (Derbyshire), seconded by Mrs KM Tonge MBE (Cheshire) and agreed.

**11 MATTERS ARISING**

- 11.1 There were no matters arising.

**12 PROPOSED AFFILIATION FEES 2014/15 (7625/1/KT)**

- 12.1 K Thomas (Director (Treasurer)) proposed and MG Clark (Worcestershire) seconded that individual membership fees for player members be increased from £8 to £10 per member for Senior and £4 to £5 for Cadet/Junior.

- 12.2 The benefits of membership and increased membership fees were questioned.
- 12.3 It was pointed out that over the last 9 months junior players have had no funding. If we cannot fund our players then we will be unable to improve their skills. Sport England and UK Sport will not fund/support the players currently.
- 12.4 At present member fees also help support the running of the association such as IT, administration and staff time. It was also noted that Sport England will recognise that Table Tennis England is improving its own revenue which is essential.
- 12.5 It was suggested that a price limit be put in place and that another category for veterans be added.
- 12.6 The motion was carried on a show of hands with three against.

### **13 ANNUAL REPORT OF THE BOARD FOR 2013/14 (7621/22/SS)**

- 13.1 Mrs S Deaton (Chairman) presented to members the document described 'The last 12 months – Exciting times for Table Tennis'
- 13.2 New departments and teams were explained and a general summary was given of where we were and where we are now.
- 13.3 Ms S Hughes (Deputy Chair) took the chair. The addendum added to page 23 was explained and it was confirmed that the electronic copy has been corrected.
- 13.4 **Chair's foreword (p.3)**
  - 13.4.1 No points of accuracy.
  - 13.4.2 Thanks were extended to all Board members.
- 13.5 **Chief Executive's statement (p.4-5)**
  - 13.5.1 No points of accuracy or questions.
- 13.6 **Departmental Reports (p.6-14)**
  - 13.6.1 Administration – MGR Smith
    - 13.6.1.1 No points of accuracy or questions.
    - 13.6.2 Membership – TV Purcell
      - 13.6.2.1 No points of accuracy.
      - 13.6.2.2 It was pointed out that PremierClubs are not declaring all of their members. TV Purcell advised that this was a recognised issue and ongoing work will continue to resolve the issue over the next 12 months.
      - 13.6.2.3 In the previous report, the record of licensed players was broken down into groups. It was questioned why this information had not been published for this year. TV Purcell assured that all figures had been obtained but were just not published and that this information can be circulated. There are also more detailed figures on p.24 of the annual report.
    - 13.6.3 Communications & Marketing – Ms S Hughes
      - 13.6.3.1 No points of accuracy
      - 13.6.3.2 The Table Tennis England website was discussed.
      - 13.6.3.3 It was brought to attention that the new logo did not include the three leopards which have been associated with Table Tennis since the 1930s. Ms G Cronin (Head of Marketing & Communications) advised that the new logo makes it clear who we are and what we do. We are also looking to use the 3 leopards logo in other ways for example on the England kit. The cost of the re branding was questioned. Mrs S Sutcliffe (Chief Executive) confirmed a cost of £10,000 for the design agency.

13.6.4 Development – CP Goulding

13.6.4.1 No points of accuracy.

13.6.4.2 School Games – It was questioned how Table Tennis can always be involved in local School Games competitions. C P Goulding advised that the local competition is organised by School Games Organisers (individuals employed by Local Authorities). Table tennis is included in many competitions but there are some gaps which will be researched.

13.6.4.3 Summer of Ping - Concern was raised about the lack of new members generated from the Ping initiative. CP Goulding advised that Ping is an initiative to attract people into table tennis and then sustain them. Ms E St John (Head of Development) stated that Table Tennis England will be taking over the management of the programme from January 2015. It was highlighted that the new research and insight into our participants will help shape the Ping programme to ensure it attracts and retains people as regular table tennis participants.

13.6.4.4 It was questioned why there was no mention of facilities in the Report; this as accepted as an omission. J Bruck (Head of Operations) advised he will be looking into a facilities strategy within the next six months.

13.6.4.5 It was pointed out that there was no mention of social clubs in the annual report, for example 'Bounce' club in central London. Mrs S Sutcliffe (Chief Executive) advised that Table Tennis England is aware of these developments.

13.6.5 Competitions – HJ Webb

13.6.5.1 No points of accuracy

13.6.5.2 A special thanks was given to Zach Ferris (Competitions & Events) for all his input over the last year.

13.6.6 Coaching & Performance – Mrs S Airey

13.6.6.1 No points of accuracy

13.6.6.2 It was questioned that the loss of Regional Coaches has had a retrograde effect considering that the focus on Regions is important. Mrs S Deaton (Chairman) acknowledged that the loss of Regional Coaches is difficult and now we have to bridge that gap, initially through Regional Coaching Co-ordinators.

13.7 **Notable achievements (p.15)**

13.7.1 No points of accuracy or questions.

13.8 **National championships (p.16-17)**

13.8.1 No points of accuracy or questions.

13.9 **British League (p.18-19)**

13.9.1 No points of accuracy or questions.

13.10 **Results Cadet Six Nations (p.20-21)**

13.10.1 No points of accuracy or questions.

13.11 **Awards and thanks (p.22-23)**

13.11.1 A spelling mistake was pointed out on page 23; under Honorary Life members Audrey Drapkin should be Aubrey Drapkin.

13.11.2 No questions or comments.

13.12 **Facts and figures (p.24)**

13.12.1 No points of accuracy.

13.12.2 It was questioned why there was a 20% drop in licensed players. M Macfarlane (Leamington) pointed out that a player license is not now needed to play in National Cadet and Junior Leagues.

**13.13 Financial report (p.25-27)**

13.13.1 No points of accuracy or questions.

**13.14 Who's who (p.28-29)**

13.14.1 Corrections made to list of Vice-Presidents; M Allsop should only have one 'p' and 'V Villiers' should be C Villiers.

13.14.2 Archives, Museums and Records Committee chairman – Mrs D M Webb was omitted.

13.14.3 Mrs DM Webb spoke on the importance of the annual report as an historical record but there is no list containing players that represented England this time. She asked if they could be included in the electronic version.

**13.15 Obituaries (p.30-31)**

13.15.1 No points of accuracy or questions.

13.16 Approval of the document 7621/22/SS was proposed by MR Holt (Honorary Life Member) and seconded by GM Wilson (Durham). Members approved.

**14 REPORT OF THE TREASURER AND THE AUDITORS STATEMENT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDING 31<sup>ST</sup> MARCH 2014 (7622/825/KT)**

14.1 K Thomas summarised the report of the Treasurer and the Auditors statement.

14.2 Approval of the document 7622/825/KT was proposed by MG Clark (Worcestershire) and seconded by Mrs KM Tonge MBE (Cheshire). Members approved.

**15 ELECTION OF VICE PRESIDENTS**

15.1 It was agreed to elect the following Vice-Presidents be elected for a further three-year term:

Mrs AP Archdale, JE Dignum, J Freeman, RB Hudson, A Hydes, J Neslen, L Pilditch, SE Sherlock, MGR Smith, G Trimming, Mrs JL Watts, RR Washington. It was further agreed to delete Miss Jane Adams as there has been no contact for some years.

15.2 It was agreed to elect the following as Vice-Presidents for a three-year term:

15.2.1 John Hilton: For his achievement as an England international and England Coach, Men's Singles European champion in 1980, World no 5 in 1980 and England /European number 1 with over 100 caps, his first at the age of 30; Received the Victor Barna Award in 1980. ETTA Coach Level 3. John was a member of the famous Table Toppers which provided exhibitions at many events bringing pleasure to thousands.

15.2.2 Dorothy 'Dot' Macfarlane: For her services as organiser of the Women's British League; Qualified as a County Umpire in 1978 and an ETTA Level 2 Coach.

15.2.3 Ken Matthews: For his services to the England team as Manager (administrative) during the 1970s and National Election Scrutineer from 1973 to 2013.

15.2.4 Carol Moore: For her services as an England International with major successes at the Commonwealth Championships, English Open, European Championships, World Championships and National Championships; Received the Victor Barna Award in 1977 and 1982; An England Coach/Non-Playing Captain and ETTA Level 4 Coach; Coach of Paul Drinkhall and Danny Reed.

- 15.2.5 Mike Payne: For his services to Table Tennis in Universities from 1987 to present as Chairman of BUCS Table Tennis Advisory Group and Organiser of BUCS Individual Championships. Qualified as County Umpire 1977, National Umpire 1988, International Umpire 1990 and Tournament Referee in 1995; Umpired at many international events.
- 15.2.5 Ken Tonge: For his services to Table Tennis including World Transplant Games Table Tennis as Referee's Assistant, European Olympic Qualification Manchester Drug Testing Liaison, Deputy Director Personnel World Championships Manchester 1997, World Veterans Table Tennis Championships Manchester 1998, Deputy Transport Manager Commonwealth Games 2002; Qualified as Tournament Organiser Level 1 and 2 in 2000; Awarded the Maurice Goldstein Merit Award for his contribution to the World Championships in 1997.
- 15.3 **For their long service to the Association as Staff**
- 15.3.1 Dave Berriman: For his services to Table Tennis as a member of staff; Regional Development Officer for South East from 1996/7 to 2000 and as National Coaching Officer from 2004.
- 15.3.2 Vanda Jones: For her services to Table Tennis as a member of staff since 1988 in the Events Department as National Competitions & Events Administrator.
- 15.3.3 Sheila King: For her services to Table Tennis as a member of staff since 1996 in the Development Department as Development Support Officer and administrative support for Senior Line Managers.
- 15.3.4 Jackie Sands: For her services to Table Tennis as a member of staff since 1999 as Receptionist and Office Administrator-the 'Voice of ETTA'.
- 15.4.1 **For their service and support to their husbands in their time as Chairmen of ETTA:**
- 15.4.2 Erica Preat: Wife of former Chairman John Preat 1987 to 1991; National Councillor (Isle of Wight) from 1996/7 to 2000/1, 2009/10 and 2011/12 to 2012/13.
- 15.4.3 Jose Ransome: Wife of former Chairman Alan Ransome from 1991 to 2004; President of the successful Ormesby Club since 1999 to present. Chairman of the Women's Committee and organised the hugely successful Women's Conference which started the Women's British League in 1988/9; Assistant Secretary of the Commonwealth Table Tennis Federation from 1999 to present and Assistant Director of the 1977 World Championships Birmingham.
- 15.4.4 Valerie Murdoch: Wife of former Chairman Alex Murdoch from 2003 to 2013; National Councillor (Bedfordshire) from 2005/6 to present; Member of ITTF Nominations Committee from 2008 to present.
- 15.4.5 Carol Seward: Wife of former Chairman, Andy Seward 2013 to 2014.

## 16 ELECTION OF HONORARY LIFE MEMBERS

16.1 It was agreed to elect the following:

### 16.1.1 Aubrey Drapkin

ETTA Treasurer from 1980 to 1987, elected Vice-President in 1993 and ETTA 100 Club Treasurer for over 30 years. Qualified as County Umpire in 1975, National Umpire 1978, International Umpire 1984, Tournament Referee 1978 and National Referee in 1981. Committees: County Championships Administrator: 1979/80 to 1980/81, County Championships Committee: member: 1981/82 to 1983/84, Chairman: 1984/85 to 1986/87. British League Committee from 1991/92 to present.

Northumberland County TTA: Chairman: 1987/88 to 1990/91 and 2008/9 to present, Press Officer: 1984/85 to 1990/91 and 2012/13. Umpires Secretary: 1997/98 to 2007/8.

16.1.2 Mrs Karen M Tonge MBE

Elected as Vice President in 2000, Vice-Chairman (Without Departmental Responsibility) from 1998/9 to 2000/1 and Vice-Chairman (Teaching and Training) from 2001/2 to 2002/3. Technical Officials Committee from 1988 to present, Regional Committee Chairman (North West) from 1989 to present including Regional involvement in various capacities for over 26 years, former Equity Chairman, Coaching Committee member, Cheshire Coaching Secretary from 1977 to 1988, Level 4 Coach, UKCC Accredited Tutor and Assessor. Organiser of the Manchester Commonwealth Games Table Tennis competition 2002. Qualified as National Umpire 1985, International Umpire 1988, National Referee 1990 and International Referee 1997.

**17 PRESENTATION OF AWARDS AND HONOURS**

17.1 IVOR MONTAGU AWARD

17.1.1 It was agreed to elect B Davison for his work as Regional Chairman (Eastern Region)

17.2 MALCOLM SCOTT AWARD

17.2.1 It was agreed to elect Mrs S Sutcliffe ETTA Chief Executive for her work on driving forward and progressing modernisation, relocation and restructure of ETTA, as well as securing Sport England funding.

17.3 VICTOR BARNA AWARD

17.3.1 It was agreed to elect L Pitchford for reaching the quarter finals of the German Open whilst beating four Asian players on route.

17.4 THE JOHNNY LEACH MBE MOST IMPROVED ENGLAND PLAYER OF THE YEAR AWARD

17.4.1 It was agreed to elect M Tsaptsinos for winning the National Junior and Under 21 Championships, Home Six Nations event and Sainsburys School Games Girls' singles.

17.5 AK VINT STAFF AWARD

17.5.1 It was agreed to elect B Shearer (Former Operations Manager) for his services relating to relocation and restructure.

17.6 KEITH PONTING PRESIDENT'S MEMORIAL AWARD

17.6.1 It was agreed to elect C Clemett for his many services to the Association for over 50 years.

ETTA Appointments: National Executive Committee 1957-1964, National Council 1964-1969, Management Committee 1978-1987 Vice-Chairman (Competitions), NURC (now Technical Officials Committee) 1957 to present; Secretary to present, Rules Committee 1958-1964, 2003 to present, Chairman since 2007, Organising Committees for European Championships 1966 (Deputy Referee) and 1994, World Championships 1977 and 1997, County Umpire 1952, National Umpire 1956, National Referee 1971, Life Member 1966.

ITTF Appointments: Council Member 1973-2003, Secretary of Rules Committee 1969-73, Chairman 1973-2003, member of 3-man working party which introduced International Umpire qualification in 1973; compiled IU test papers 1973-2003, Introduced International Referee qualification 1991; compiled IR test papers 1991-2003, original author of ITTF handbook for Tournament Referees, Technical Delegate



at 1992 Indian Ocean Island games, 1999 African Games, 1996 and 2000 Olympic Games and 2002 Commonwealth Games, ITTF Merit Award 2000, ITTF President's Advisory Council 2006-present, Personal Honorary Member 2007, Author, from London to London 2012.

- 17.7 Mrs S Deaton presented LA Chatwin with an award certificate from the International Table Tennis Federation for his contribution as course evaluator, course conductor and interviewer from 2002 to 2013.

**18. APPOINTMENT OF AUDITORS (7623/1/SS)**

- 18.1 K Thomas (Director (Treasurer)) proposed that this meeting appoints Haysmacintyre as auditors to Table Tennis England for the next three years. This was seconded by LA Chatwin (Derbyshire). Members approved.

**19. ELECTION OF STANDING ORDERS COMMITTEE**

- 19.1 Neil Le Milliere is retiring by rotation and is available for re-election. This was proposed by Mrs JL Watts (Standing Orders Committee) and seconded by RR Washington (Buckinghamshire). Members approved.

**20. ANY OTHER BUSINESS**

- 20.1 Mrs S Deaton (chairman) presented B Watkins (Tamworth) with a crystal table tennis bat to commemorate the life of Stephen Robert Sutton MBE who had died recently. B Watkins accepted the award on behalf of Stephen's school and spoke of the good work Stephen did before his sad passing
- 20.2 The Chairman thanked members for their attendance and wished them a safe journey home.
- 20.3 There being no further business, the Chairman declared the meeting closed at 5.25pm